

AMYCEL • MONTEREY MUSHROOMS • SPAWN MATE

NOTICE OF SALARIED POSITION

Thursday, January 14, 2010

TITLE **Distribution Supervisor**

LOCATION **Orlando**

SUPERVISOR **Mike Isbell,**

DATE OF OPENING **Immediately**

Directs and coordinates the transportation of mushrooms and all goods shipped in and out of the farm via the company fleet. Directs all activities connected with the fleet including driver hiring, training, scheduling, disciplining and ensures that all regulations are complied with.

Essential Job Functions:

1. Directs and coordinates the activity of transportation of mushroom and all other goods shipped out of the farm and backhauls.
2. Primary responsibility is to maximize L.T.L. and full truckload freight.
3. Responsible for truck and driver scheduling
4. Responsible for all paperwork and billing
5. Responsible for all disciplinary and other procedures.
6. Responsible for ensuring compliance with D.O.T. regulations.
7. Interview, hire, and train new drivers. Maintain an adequate driver pool.
8. Observe and practice safety and housekeeping procedures at all times. Attend and/or conduct Safety Meetings.
9. Perform all requirements of sanitation, GMP/HACCP standards, including hairnet where required and personal hygiene policies.

10. Must be available to pick up and deliver loads in emergencies.

Skills and Experience:

1. Must have strong knowledge of the intrastate/interstate Florida trucking distribution industry.
2. Must have knowledge of current D.O.T. regulatory requirements for inter and intra-state trucking including all required record keeping.
3. Must have knowledge of budgetary planning and management.
4. Knowledge of equipment tracking systems.
5. Must have minimum 1 year experience with D.O.T. regulatory requirements and truck scheduling.
6. Must have 1-3 years management experience.
7. Must have 3-5 years intrastate/interstate Florida freight movements.
8. Team building skills: Must be able to foster intra and inter-department teamwork within the facility.
9. Communication skills: Must be able to communicate verbally and in writing within the facility and between other company facilities.
10. Excel & Word competency & practical mathematical skills are required for budget preparation and cost management.

To apply for this position or for additional information, please contact:

Monterey Mushrooms, Inc.
Attn: Velia Muruaga
Human Resources
PO Box 297
Zellwood, FL 32798
407-905-4024